

# CCIQ IN HOUSE TRAINING



Protect your business from risk and create a safe working environment with CCIQ's in-house harassment, bullying, discrimination and victimisation prevention training.

Business owners have a legal obligation to take 'reasonable and proportionate' measures to stop discriminatory conduct and ensure their workplaces are safe.

Unfortunately, sexual harassment, bullying and discrimination do happen at work, and if it does, employers can find themselves vicariously liable for the actions of their staff.

CCIQ's experienced and knowledgeable Workplace Relations team can help you and your managers understand your obligations in relation to:

- sexual harassment
- workplace bullying
- discrimination
- harassment on the basis of gender, and
- victimisation

Plus, we will help you understand the definition of 'reasonable and proportionate' measures and provide you with tips on how to create a positive, secure workplace.



## COURSE FORMAT

### Part A - All staff

Duration: 2 hours

This session, which all staff and managers attend, covers:

- legal definitions
- individual responsibilities and liabilities
- risk management
- keeping yourself and others safe in the workplace
- the impact of unlawful conduct in the workplace for individuals, and
- a review of your own workplace policies.

### Part B - Managers

Duration: 1.5 hours

In this session, business owners, managers and others with staffing responsibilities will deep dive into:

- legal concepts
- the external complaints process and relevant case law
- reporting and how to handle an internal complaint
- the definition of 'reasonable and proportionate measures', and
- practical ways to create a positive and safe workplace.

## IN HOUSE TRAINING COST +

CCIQ Members - \$1095.00 per organisation  
Non Members - \$1895.00 per organisation

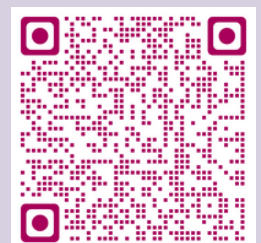
+Up to 20 attendees per training.

Discounts apply for more than one training.

Travel and miscellaneous costs additional.

Includes GST

## Enquire now



To organise your training contact CCIQ's Workplace Relations team at [advice@cciq.com.au](mailto:advice@cciq.com.au) or 1300 135 822.